

COMMUNITY USE OF SCHOOL DISTRICT BUILDINGS, SITES AND EQUIPMENT

It is understood that the Creighton Community Public Schools is supported by the community and that the school is an integral part of the community. As a public facility, the school is called upon to host several events throughout the year. This policy has been established to recognize the importance of the role of the school in the community and to accommodate the demands for facility use.

Each application for use of the gym, classroom, multi-purpose room, etc. shall be directed to the superintendent. School programs will take precedence over any and every request for facility use and all requests will be placed into one of the following categories: school program, program involving students of the district, or community well-being. The superintendent is authorized to make a decision on the merits of the application or refer the request to the Board of Education.

All groups granted use of the building shall be held financially liable for loss or damage to the school facility or property and may be refused all further use privileges while such damages are outstanding. The school will not be held liable for any injury or damages and it is the responsibility of any non-school group to provide their own insurance and when appropriate, users may be required to show proof of insurance coverage.

Prices to rent facilities are:

1. Any Gym (main, multi-purpose, elementary): School Program- \$0, program involving students of the district- \$15 per 2 hour period, community well-being- \$25 per 2 hour period.
2. Classroom: School Program- \$0, program involving students of the district- \$5 per 2 hour period, community well-being- \$10 per 2 hour period.
3. Multi-Purpose Room (Meal Served): school program- \$0, program involving students of the district- \$25 per 2 hour period, community well-being- \$50 per 2 hour period.
4. For groups involving considerable attendance, additional fees will be levied for programs involving students of the district and community well-being groups based on the following: 100-249 people- \$150, 250-499 people- \$300, 500-749 people- \$500, 750 or more people- \$750.
5. Any group rental, may be subject to additional fees at the discretion of the superintendent (additional custodian, requests, multiple facilities, etc.).
6. The superintendent reserves the right to deny any request for facility use, waive any fees, or modify any fees deemed necessary.

Commercial groups who wish to rent various school facilities must make application to the Board of Education through the superintendent. Each application will be acted on based on its own purpose and merit to the community. The application may be denied. Each request may require that a different fee be charged. The Board reserves the right to deny use of the facilities.

Use of Equipment

Shop equipment, janitorial equipment, athletic equipment, musical instruments, library books, and visual education equipment may be loaned only when authorized by the Superintendent and, in general, such loans shall be confined to church groups and recognized community organizations. The person making the loan shall be held financially liable for all damage and loss suffered by school equipment temporarily assigned to their care.

The school will establish and maintain a system of property accounting which shall provide for a continuing inventory of all equipment and supplies. Such accounting shall be under the direction of the Superintendent.

Legal Reference: Good News Club v. Milford

Cross Reference: 705.02 Usage Fees, Admissions and Royalties
 904.02 Lease, Sale or Disposal of School District Buildings
 and Sites

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